

**2015 Michigan Mortuary Response Team (MI-MORT)  
Full-Scale Exercise & Training Information  
Monday, April 13<sup>th</sup> – Thursday, April 16<sup>th</sup>**

The 2015 MI-MORT Full-Scale Exercise & Training will be held Monday, April 13<sup>th</sup> – Thursday, April 16<sup>th</sup>. Please note, some of the exercise timeframe is provided for asset delivery, setup, and demobilization. All exercise participants will not participate on all days, please communicate with your MI-MORT Section Chief(s) and Commanders for specifics on the dates and times you are to report to the exercise location.

The 2015 MI-MORT Full-Scale Exercise & Training is supported 100% by the Michigan Department of Community Health with funding from the U. S. Department of Health and Human Services (HHS) Office of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program Cooperative Agreement Award U90TP000528-03. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of ASPR. There is no cost to registered and approved exercise and training participants.

**Tentative Exercise Timeframe:**

- **Monday, April 13: Asset Delivery**
- **Tuesday, April 14: Exercise Setup, Orientation and Operational Briefing**

Tentative Time	Activity
07:30 A.M.	DPMU and DART Setup Volunteer Registration Check-In
08:00 A.M.	DPMU and DART Activation and Setup
10:30 A.M.	MIC and VIC IT Setup Volunteer Registration Check-In
11:00 A.M.	MIC and VIC IT Activation and Setup
03:00 P.M.	Registration Check-In for All Exercise & Training Participants
04:00 P.M.	MI-MORT Orientation and Operational Period Briefing
06:00 P.M.	Dinner & Networking

- **Wednesday, April 15: MI-MORT Full-Scale Exercise & Training Operational Period**

Tentative Time	Activity
07:00 A.M.	Breakfast & Registration Check-In
08:00 A.M.	Start of Exercise & Training
11:30 A.M.	Lunch
02:00 P.M.	Exercise & Training Operations End
03:00 P.M.	Exercise & Training Hot Wash
04:00 P.M.	Demobilization & Asset Repacking

- **Thursday, April 16: Continue Demobilization & Asset Repacking**

**2015 Michigan Mortuary Response Team (MI-MORT)  
Full-Scale Exercise & Training Information  
Monday, April 13<sup>th</sup> – Thursday, April 16<sup>th</sup>**

**Participation Prerequisites:**

To participate in the MI-MORT Full-Scale Exercise & Training, Team members must be registered on the new MIMORT website (<http://www.mimort.org>), the Michigan Volunteer Registry (<http://www.MIVolunteerRegistry.org>) and have completed the FEMA 100b, 200B, 700A and 800B ICS online courses.

**Exercise Location:**

The exercise will be held at the:

**Ingham County Fairgrounds  
700 East Ash Street  
Mason, Michigan 48854**

**Registration:**

Register to participate in the 2015 MI-MORT Full-Scale Exercise & Training using the new MIMORT website (<http://www.mimort.org>).

**Hotel Accommodations: DART Section and Other MI-MORT Sections**

- Hotel rooms (at the locations below) will be paid for by the program for registered and approved exercise and training participants (for the appropriate nights of exercise and training participation as determined by your MI-MORT Section Chief(s), Commanders, and MDCH) living 60 miles or more away (one-way, city to city) from the exercise location.
- A block of rooms have been held at the locations below. Participants will need to reserve their own hotel room following registering for the exercise on the MIMORT website (<http://www.mimort.org>). To reserve your hotel room:
  1. Call the hotel directly using the phone number provided below.
  2. Let the hotel know you are reserving your stay under the **“Michigan Funeral Directors Association”** room block (which is \$75.00 per night).
- When reserving for your hotel room, you will be asked to provide a credit card to cover incidentals and “no-shows”. At the end of your stay, your hotel room will be paid for by the program and not charged to your credit card. **In the event you need to cancel and do so without providing the hotel with appropriate notice (as outlined by the hotel), the cost of your room will not be covered by the program and will be charged to your credit card.**
- **Hotel Options:**
  - Holiday Inn Express & Suites**
  - 2209 University Park Drive**
  - Okemos, MI 48864**
  - 517-349-8700**

**2015 Michigan Mortuary Response Team (MI-MORT)  
Full-Scale Exercise & Training Information  
Monday, April 13<sup>th</sup> – Thursday, April 16<sup>th</sup>**

**\*The Comfort Inn is available as an overflow hotel option and only available for the night of Tuesday, April 14, 2015 as needed. Only make your reservations at this hotel when directed by your MI-MORT Section Chief(s), Commanders, and MDCH.**

**Comfort Inn\*  
2187 University Park Drive  
Okemos, MI 48864  
517-347-6690**

**Meals:**

Meals for exercise and training participants will be provided by the program. Individual meals purchased by participants will not be an allowable cost that is reimbursable.

**Mileage Reimbursement:**

Mileage reimbursement will be paid at \$0.39 per mile by the program for registered and approved exercise and training participants from your home city (on file) to the city of the exercise location. Speak to you MI-MORT Section Chief(s) and Commanders to obtain the necessary reimbursement form and instructions.

**Registration & Accommodation Deadlines:**

The 2015 MI-MORT Full-Scale Exercise & Training registration and lodging accommodations **deadline is Monday, March 16, 2015**. Hotel accommodations made after this date (Monday, March 16, 2015) is at the participants own expense and will not be paid for by the program and exercise and training participation cannot be guaranteed.