

MINUTES

MI-MORT Meeting

Date: February 23, 2017

Time: 10:00 a.m. – 2:00 p.m.

Meeting called by Shelley Norris Chapman

Attendees: Brook Babcock, Dr. Gary Berman, Shelley Norris Chapman, Kevin Chau, Jerry Ellsworth, Dr. Todd Fenton, Dr. David Foran, Bill Funk, Mari Isa (intern), Patti Lyons, Markus Neuhoff, Susan Puls, Tim Schramm, Roger Simpson

TOPIC	DISCUSSION	RESPONSIBILITY	ACTION
Call to Order <ul style="list-style-type: none">Forensic Dentist Dental Conference Update	<ul style="list-style-type: none">Dr. Berman provided update from the Forensic Dentist conference held in October at the Kellogg Center.Discussion on small disasters in New Mexico were held.Next event is October 25, 2017, in Lansing, where Dr. Philipi from Omaha will provide training		
<ul style="list-style-type: none">American Academy of Forensic Science Conference – held week of February 13, 2017	<ul style="list-style-type: none">American Mass Disaster teams in the United States presentations were held.Dr. Berman’s provided a presentation during the conference, followed by Ohio and Nebraska.States of Ohio, Michigan, and Missouri seem to have comparable teamsNebraska is just starting to a Mortuary Response Team.Conference is pushing for yearly exercises.Michigan may be the only team with a search and recovery team such as DART.		

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	<ul style="list-style-type: none"> • Participation from other states have never been more than 15. • DMORT will conduct training whether MI-MORT attends training or not. • This is a great opportunity to connect with the DMORT team. • Shelley has reviewed Dr. deJong facilities first hand and learned how her “space” would work as an existing facility during a disaster. • Western MI Medical Center is willing to allow usage of the space during a disaster depending on the incident. • Dr. deJong is the medical examiner for multiple counties. • Kevin reminded members that the MI-MORT plan asks for the county ME to make a determination on where the MI-MORT team will be sent • Shelley provided an updated on how invitations will be sent to morgue, DPMU, and VIC/MIC teams. • A fingerprint person will be needed since there is no one available at DMORT. • MI-MORT team members may consist of: <table border="1" data-bbox="716 1122 1438 1377" style="margin-left: 20px;"> <tr> <td style="text-align: center;">3 - DNA</td> <td style="text-align: center;">8 - DPMU</td> </tr> <tr> <td style="text-align: center;">4 - DART</td> <td style="text-align: center;">1 - Photographer</td> </tr> <tr> <td style="text-align: center;">3 – Remains Management</td> <td style="text-align: center;">3 – MIC VIC</td> </tr> <tr> <td style="text-align: center;">1 - Fingerprinting</td> <td style="text-align: center;">6 - Anthropology</td> </tr> <tr> <td style="text-align: center;">1 - Radiology</td> <td style="text-align: center;">9 - Dental</td> </tr> <tr> <td style="text-align: center;">5 - BETP</td> <td style="text-align: center;">Total: 43</td> </tr> </table> 	3 - DNA	8 - DPMU	4 - DART	1 - Photographer	3 – Remains Management	3 – MIC VIC	1 - Fingerprinting	6 - Anthropology	1 - Radiology	9 - Dental	5 - BETP	Total: 43	Shelley Norris Chapman	Develop list of participants
3 - DNA	8 - DPMU														
4 - DART	1 - Photographer														
3 – Remains Management	3 – MIC VIC														
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	<p>dealing with human remains of those succumbing to Ebola or other Special Pathogens</p> <ul style="list-style-type: none"> • This conference will provide information on the notification and transportation steps involved in final disposition and family support measures • This conference will reach out to the clinical and non-clinical personnel, such as members of the Michigan Funeral Directors Association (MFDA), crematories, EMS, Public Health, and hospitals. • Presenters include the CDC and Tim Schramm. • Other topics that will be address include: cremation service arrangements, addressing family religious beliefs, and the transportation process. 	Tim Schramm	Make presentation at SPRN conference
<ul style="list-style-type: none"> ▪ Education and Exercise Forecast – July 1, 2017 – June 30, 2018 	<ul style="list-style-type: none"> • DPMU Training Packing Party/MERC training with Emergency Management – September 2017 - 2 days at the Filley warehouse • VIC/MIC Training – Region 1 – January 2018 • Dr. Fenton updated that the X-ray machine developer may need updating since Kodak no longer supports the system. Brook Babcock and Marcus Neuhoff will review the system and establish an upgrade cost, which may be added to the budget. • May 16, 17 & 18, 2018 - Full Scale Exercise – • August 2017 – will be begin working on Full Scale exercise plan • DART/Remains Management Tabletop Exercise – February 2018 		

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<ul style="list-style-type: none"> ▪ MI-MORT MI Volunteer Registry Update 	<ul style="list-style-type: none"> • Susan Puls provided a summary on the ICS course postings and said that only a small number of the 430 MI-MORT members currently listed on the MI Volunteer Registry have posted certificates for all four ICS courses. • Susan wanted feedback on procedures for reaching out to members to get profiles updated. 	Susan Puls	Update ICS course information on MVR and MI-MORT website
<ul style="list-style-type: none"> ▪ MI-MORT Website Update 	<ul style="list-style-type: none"> • Marcus Neuhoff updated that there is not a standardized way to engage MI-MORT members through the MI-MORT website. • Marcus switched to a new cost effective website hosting provider. • Shelley Norris Chapman suggested Marcus will work with Matt Cook and Susan Puls for assistance with linking data/information between the MI Volunteer Registry (MVR) with the MI-MORT website members. • Patti Lyons will send Matt Cook and Susan Puls Marcus' contact information. • Currently all team members are listed on the MI-MORT website, under Google.docs. 	Marcus Neuhoff	Update MI-MORT website
<ul style="list-style-type: none"> • Remains Management Section for Operations Manual 	<ul style="list-style-type: none"> • Roger Simpson distributed a draft Remains Management section, which will be added to the MI-MORT Operations Manual. • This draft will be sent to the DART section chiefs, Tracee McIntosh and Lou Hunt for review and feedback 	Patti Lyons	Add Remains Management manual

TOPIC	DISCUSSION	RESPONSIBILITY	ACTION
<ul style="list-style-type: none"> • Review of MI-MORT Brochure 	<ul style="list-style-type: none"> • New images will be added. • Remove www.mimort.org. • New logo will be adding • Facebook and MI-MORT links should remain. • Updated proof will be shared. 	Shelley Norris Chapman	Update MI-MORT brochure
<ul style="list-style-type: none"> ▪ MI-MORT Presentation Materials 	<ul style="list-style-type: none"> • Presentation materials will be updated for the MI-MORT display. • Ryan Wilkenson will represent MI-MORT with a display table during the MFDA conference. 	Shelley Norris Chapman	Update MI-MORT presentation materials
<ul style="list-style-type: none"> ▪ Next Meeting 	March 30, 2017, at the Region 1 offices in Okemos.	This meeting was cancelled due to the state staff preparing the ASPR/CDC Preparedness Application.	