

MINUTES

MI-MORT Committee Conference Call Meeting

March 12, 2015

10:00 a.m. – 12:00 noon

Attendance: Brook Babcock, Gary Berman, Kesha Dixon, Lou Hunt, Shelley Norris Chapman, Kevin Chau, Jerry Ellsworth, Dan Lee (Livonia Fire Department), Patti Lyons, Tracee McIntosh, Marcus Neuhoff (IT), Dutch Nie, Tim Schramm, Allan Warnick, Gloria Zunker

TOPIC	DISCUSSION	RESPONSIBILITY	ACTION
Registration Update	<p>Kevin Chau reminded everyone that the next in person meeting will begin at 9:00 a.m. at the Ingham County Fairgrounds with a site visit, followed by Command Staff meeting at the fairgrounds.</p> <p>Kevin Chau will review the Exercise Evaluator Guides (EEG) for the VIC, MIC and Morgue today. Updated documents will be provided prior to the exercise.</p> <p>Registration Update</p> <ul style="list-style-type: none">• To date there are 80 participants registered, not including OPHP staff and assisted roles• Mike Denter from Ohio, will attend to review each section• There are approximately 24 dentist attending, of which nine requested doing other roles• Shelley received an email from Tracee McIntosh regarding a fingerprint person for the exercise. Dutch will follow up with the Ingham County Sheriff	Shelley Norris Chapman	Email Dutch Nie information from Tracee

TOPIC	DISCUSSION	RESPONSIBILITY	ACTION
<p>DPMU Exercise Evaluation Guide (EEG)</p> <p>Radio Communication</p>	<ul style="list-style-type: none"> • Brook asked whether information would be entered ahead of time • Tim though this information would already in the system • Greg (Florida) will send existing VIP data and Tim will fill out as much information as possible • Forms will be pre-printed and assembled into packets. Data on the thumb drives may be the same information that Greg will provide data, which may be the same pre-populated information that was used at the Hamburg exercise • Discussion was on whether to host a training day for DPMU, VIC, MIC and Command Staff or to wait until the exercise. A decision was made to wait until the exercise • Brook will contact Marcus to assist with connections <p>Review of the DPMU Exercise Evaluation Guide (EEG)</p> <ul style="list-style-type: none"> • Kevin will email updated documentation to the section chiefs • Dutch will upload document to Google.docs for access • Once template is developed, documents will be sent to the section chiefs only <p>Radio Communication</p> <ul style="list-style-type: none"> • Jerry Ellsworth is in charge of the 800MzH radios 	<p>Greg</p> <p>Brook Babcock</p> <p>Kevin Chau</p> <p>Jerry Ellsworth</p>	<p>packets</p> <p>Send existing VIP data.</p> <p>Contact Marcus Neuhoff</p> <p>Send updated DPMU EEG to section chiefs</p> <p>Bring extra 800MHz radios</p>

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<p>Training the Training Course</p> <p>Next Meeting</p>	<ul style="list-style-type: none"> • Shelley, Dutch, Dr. Berman to have phone call with ME to work out details and see what will work for them so we are all on same page • Dr. Bader – Roger to call • May ask Dr. Markey or his representative to attend to attend March 19th site visit meeting. <p>Kevin stated that if other items are needed, to please let him know. Next meeting with be an EEG discussion of the VIC, MIC and Remains Management.</p> <p>A comment was made that the Michigan MI-MORT teams is miles ahead of Indiana.</p> <p>There will be a FEMA G386 Trainer the Trainer course offered May 19-20, 2015, in Ohio. Dutch thought this may be a beneficial opportunity for Command Staff members may attend. Will discuss in greater detail at a later time</p> <p>Next meeting will be at the Ingham County fairgrounds on March 19, 2015, beginning at 9:00 a.m. with a tour of the facilities followed by a meeting. Lunch e provided by Grand Traverse Pie Company to test services</p>	<p>Shelley, Dutch Nie and Dr. Berman</p> <p>Kevin Chau</p> <p>MI MORT command team</p>	<p>Discuss phone call with ME</p> <p>Discuss EEG of Vic, MIC and Remains Management at March 19, 2015 meeting</p> <p>Next meeting March 19, 2015 at Ingham County fairgrounds</p>